



**Office of the Registrar**

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## TRANSFER CREDIT APPROVAL

**Student Name:** \_\_\_\_\_ **Student ID:** \_\_\_\_\_

**Academic Level:** \_\_\_\_\_ **Major(s):** \_\_\_\_\_

### TRANSFER CREDIT APPROVAL CRITERIA

*Students may complete a maximum of three courses at other institutions after enrolling at Salve Regina.*

- Courses must be taken at regionally accredited colleges and universities
- Courses must be completed with grades of C or higher (Grades of C- or lower, "P", or "S" are nontransferable).
- Courses must be pre-approved by applicable department chairpersons or program directors.

### STUDENT RESPONSIBILITIES

- Students with special learning needs must access reasonable accommodations, if applicable.
- Students must request official transcripts be forwarded to the Office of the Registrar upon completion of the course.

### COURSE INFORMATION

*Complete this section with information from the visiting institution.  
Attach a course description from website, catalog, or other institution publication.*

**Indicate number of courses, including this one, taken off campus:**     1     2     3

**Course Code:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Number of Credits:** \_\_\_\_\_ **Semester:**     Fall     Winter     Spring     Summer

**College/University:** \_\_\_\_\_

**Equivalent Salve Course:** \_\_\_\_\_

### ACKNOWLEDGEMENT

**Department Chair/Program Director Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_